

Minutes of the Comprehensive Sustainable Energy Committee of March 4, 2008

Pursuant to notice filed with the Town Clerk, the Sustainable Energy Committee (Committee) met at 7:00 p.m. in the first Floor Meeting room at 141 Keyes Road.

Present:

Sean Detweiler
Pamela Hathaway
Sally Hughes
Art Fulman
Tyke Crowley

Ms. Hathaway convened the meeting at 7:10 p.m.

She introduced Andy Proulx of the AGP Energy Solutions by giving a summary of his background in resource efficiency programs, building systems and methods for energy assessment in existing buildings.

Guest speaker: Andy Proulx, AGP Energy Solutions

Mr. Proulx thanked the committee for inviting him and introduced his presentation on general definitions, electricity pricing, energy payback analysis and an overview on energy assessment methods. He began the presentation with an overview on definitions on energy related terminology and transferred into specific costs associated with specific energy charges. He briefly discussed the concept of estimating the payback. He then continued to give an overview of potential energy saving projects through the model of the EnergyStar program and its Portfolio Manager. He strongly encourage the Town of Concord to join the Community Energy Challenge as it well-designed process to establish baseline and monitor benchmarks. He finished his presentation with answering a few questions on the Community Challenge.

Update on Sawyer Trust Fund

Ms. Hathaway and Mr. Crowley gave an update on the Sawyer Trust Fund (Fund) and handed out application forms for submitting and reviewing Town applications to receive funding from the Fund. Ms. Hathaway summarized the prioritized criteria upon which the CSE will make recommendations. Mr. Crowley mentioned that he informed the Town staff responsible for recycling and water conservation about the Fund. Mr. Fulman commented on the scale of funding that the intention of the Fund is for many projects over several years. Mr. Crowley noted that there is no maximum, while MR. Detweiler continued that there is no minimum either. Ms. Hughes also noted that newer buildings may not necessarily be “less competitive” with older buildings as newer buildings that are often designed inappropriately or used inefficiently.

Mr. Crowley also highlighted the most important aspect of the application is the understanding of the magnitude of the resources savings and the associated economics. He

also answered that if anyone has questions on whether or not a project/ building would qualify for funding, then he/she should submit a memo to the Town Manager for his determination.

Another issue of whether training or technical expertise would be covered by the Fund. The CSE expressed its opinion that such a request should be deemed eligible, but the Town Manager ultimately will decide such issues.

Review of Minutes from February 26, 2007

Mr. Fulman moved to accept the minutes as written. Ms. Hughes seconded. All **VOTED** in favor.

Update on Warrant Article 41

Mr. Crowley reminded the Committee that the Planning Board public hearing on Article 41 is tomorrow night. He noted that Mr. Crounse asked for volunteers at the last meeting. Mr. Fulman volunteered to attend and speak for the CSE.

Other Issues

The Committee discussed how to generate more interest in the Committee meetings and in the Fund application. The Committee discussed options to better reach the facilities managers such as asking to come to the next meeting a present the application. Mr. Fulman suggested that the CSE inquire about presenting at the next Facilities Manager meeting the application for the Fund, to which Mr. Crowley agreed to check into this request.

Ideas were discussed to increase publicity by establishing a baseline upon which to compare energy use of buildings in Concord compared to similar buildings in the area by using EnergyStar programs as a guide. The key issue is who would be responsible to inputting the data. Mr. Crowley suggested that the committee start the process, and Ms. Hughes continued that interns from the high school could also be used to provide such services.

Tasks Assigned

Art Fulman—volunteered to go to the Planning Board public hearing on March 5, 2008 to offer the committee's support for Article 41 on wind turbine facilities.

Tyke Crowley —discuss presenting information on the Fund with Doug Meagher at the Facilities Manager meeting, email the application for the Fund to Division supervisors and will try to get a list containing the sq. footage and usage for municipal buildings.

The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Tyke Crowley,
Vice Chair/Clerk